



105 N 4th Street, P.O. Box 349, Gunter, TX 75058-0349

Phone: 903.433.5185 Fax: 903.433.8039

Email: utilityclerk@ci.gunter.tx.us

## Commercial New/Remodel Application

### Project Information

Name of Project: \_\_\_\_\_

Project Address: \_\_\_\_\_ Sq Ft: \_\_\_\_\_

Zoning District: \_\_\_\_\_ Scope of Project: \_\_\_\_\_

### Owner Information

Company Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Street Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

### Contractor Information

Engineering Company: \_\_\_\_\_ Company Phone: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Company Email: \_\_\_\_\_ Contact Email: \_\_\_\_\_

Contractor License #: \_\_\_\_\_

Architectural Firm: \_\_\_\_\_ Company Phone: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Company Email: \_\_\_\_\_ Contact Email: \_\_\_\_\_

Contractor License #: \_\_\_\_\_

General Contractor: \_\_\_\_\_ Company Phone: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Company Email: \_\_\_\_\_ Contact Email: \_\_\_\_\_

Contractor License #: \_\_\_\_\_

Mechanical Contractor: \_\_\_\_\_ Company Phone: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Company Email: \_\_\_\_\_ Contact Email: \_\_\_\_\_

Contractor License #: \_\_\_\_\_



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Electrical Contractor: \_\_\_\_\_ Company Phone: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Company Email: \_\_\_\_\_ Contact Email: \_\_\_\_\_

Contractor License #: \_\_\_\_\_

Plumbing Contractor: \_\_\_\_\_ Company Phone: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Company Email: \_\_\_\_\_ Contact Email: \_\_\_\_\_

Contractor License #: \_\_\_\_\_

TPO Energy Provider: \_\_\_\_\_ Company Phone: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Company Email: \_\_\_\_\_ Contact Email: \_\_\_\_\_

Contractor License #: \_\_\_\_\_

A permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. A Certificate of Occupancy must be issued before any building is occupied.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name of Applicant: \_\_\_\_\_

City Official Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Inspector Approval: \_\_\_\_\_ Date: \_\_\_\_\_

City Permit #: \_\_\_\_\_ Inspector Project #: \_\_\_\_\_

### For City Use Only

Building Permit Fee: \_\_\_\_\_

Water Deposit: \_\_\_\_\_

Engineering Deposit: \_\_\_\_\_

Attorney Fees: \_\_\_\_\_

Water/Sewer Impact Fee: \_\_\_\_\_

Total: \_\_\_\_\_



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## Commercial New/Remodel Application

### New/Remodel Commercial Plan Review Checklist

Project Address: \_\_\_\_\_ Project Name: \_\_\_\_\_

The City of Gunter has adopted the 2011 NEC and the 2009 IBC, IRC, IECC, IMC, IPC, and IFC.

Permit application with an original signature must be complete and submitted with the following information:

(3) Sets of Site Plans including:

Legal Description (lot, block, subdivision)

Property lines & lot dimensions

Proposed structure and all existing buildings

All easements

Existing and proposed location of utility poles, pad mounted transformers

Existing and proposed fire hydrant locations & size of water lines

(3) Sets of Parking Lot Layout Plans and Grading Plans

(3) Sets of Commercial Energy Code Compliance (2009 IECC) including:

Lighting compliance

Mechanical compliance

Building envelope (if applicable)

(3) Sets of Building Plans including:

Floor plan

Exterior elevations

Roof designs

Foundation plans

MEP design

Construction details

Window & door schedule